Sydney Opera House Information Guide

Government Information (Public Access) Act 2009

On 1 July 2010 the *Government Information (Public Access) Act 2009* (GIPA Act) replaced the *Freedom of Information Act 1989 (NSW)*. The GIPA Act aims to make government information more open, transparent and accessible to the public and encourage government entities, including Sydney Opera House to proactively release government information. Details about your right to information and how to access government information are available from the NSW Information and Privacy Commission.

About the Sydney Opera House

The Sydney Opera House is the symbol of modern Australia, the nation's foremost tourism destination and one of the world's busiest performing arts centres. A 2013 Deloitte Access Economics report released for the Opera House's 40th Anniversary in October 2013 found that the Opera House contributes $775 million a year to the national economy and has a cultural and iconic value to Australia of $4.6 billion. More than half of visitors from China, the US, UK and New Zealand surveyed cited the Opera House as the main reason for visiting Sydney.

A State, National and World Heritage-listed architectural masterpiece, the Opera House is a statutory body established under the Sydney Opera House Trust Act 1961. The Trust's objectives are to:

✓ Administer, care for, control, manage and maintain the Sydney Opera House building and site;
✓ Manage and administer Sydney Opera House as an arts centre and meeting place;
✓ Promote artistic taste and achievement in all branches of the performing arts; and
✓ Foster scientific research into, and encourage the development of new forms of entertainment and presentation.

The Enterprise Strategy sets out the vision for the Opera House as a dynamic and evolving organisation now and into the future. Our mission and values lie at the heart of our Enterprise Strategy, guiding our plans to ensure the Opera House retains its essential role in Australia's life and identity.

The announcement of our Decade of Renewal at the Opera House 40th Anniversary is a good example of our dynamic and evolving organisation.

Organisational Structure

Sydney Opera House's organisational structure is set out in the Annual Report.

The Sydney Opera House Trust is to consist of 10 members appointed by the Governor of New South Wales on the nomination of the Minister for the Arts. Trustees hold office for three years and are eligible for reappointment but may serve no more than four consecutive terms. Details of the Trust, its committees and members can be found in the Sydney Opera House Annual Report.

The Chief Executive Officer of the Sydney Opera House works with the executive team in partnership with the Trust and is responsible for developing, implementing and monitoring the organisation's strategy. Details of the executive team are available here.

ᐪᐪᐪ Community Engagement

More than 8 million people visit the Opera House site, about 1.4 million attend over 1800 performances and more than 300,000 people take a guided tour of the building each year. About 2.3 million food and beverage and retail transactions are conducted on site annually. The Opera House is committed to increasing opportunities for the community to access and engage with Sydney Opera House activities as outlined in the Annual Report.

Further information is available on our website for our:

- Opera House events, programs and shows
- Tours
- Education activities
- Access initiatives including education performances and Strategic Plan
- Reconciliation Action Plan
- The Balnaves Foundation Open House Program
- Multidisciplinary Australian Danish Exchange
- Renewal Projects

ᐪᐪᐪ How to Access Sydney Opera House Information

The Opera House provides access to government information in four ways as established by the GIPA Act.

- **Mandatory disclosure**
  Information about the structure and functions of Sydney Opera House, certain policy documents, agency information guide, disclosure of access applications, a register of certain contracts and annual reports are available on the Opera House website and through this document.

Professional Conduct	Performing Arts	People and workplace
Child Protection Code of Conduct Commitment to our Customers Customer Feedback Community Donations Privacy Management Reconciliation Action Plan	Event Support Filming on site Grand Organ Access Illumination of the Sails	Safety guide for venue users Access Strategic Plan Workplace Bullying and Harassment Work Related Grievances
Corporate	**Assets**	**Site Protocols**
Sydney Opera House Trust Act 1961 Sydney Opera House Trust By-Law 2010 Utzon Design Principles World Heritage status Opera House Enterprise Strategy	Artwork Management Asset Management Policy Lost & Found Property	Environment Sustainability Policy Smoke-free Environment and Alcohol and Other Drugs Closed Circuit Television Policy
Financial	**Records retention & access**	**Access and security**
Credit Control & Debtor Management Gifts and Benefits Corporate Cards Policy	Public Interest Disclosures Records Management	Acceptable Information and Technology Use and Surveillance Policy Camera and Access Surveillance Policy Information Security Management System (ISMS) Policy

- **Proactive release**

  Sydney Opera House is authorised to go beyond the minimum mandatory disclosure requirement and make government information publicly available, such as that provided on the Opera House website.

- **Informal release**

  We are happy to discuss your specific information needs, and encourage you to make an informal request for information before submitting a formal access application by contacting our Right to Information Officer. An informal request allows more flexible engagement.

- **Formal access applications**

  Formal access applications under the GIPA Act may be made to Sydney Opera House by completing the Access Application form available on our website and will incur a $30 application fee. Part 4, Division 1 (42) of the GIPA Act specifies the formal requirements of a valid access application. Sydney Opera House may also charge $30 per hour to process the application. In certain circumstances, applicants may be eligible for a reduction or waiver of fees and charges, under clause 65 of the GIPA Act. Access applications are recorded on Sydney Opera House's disclosure log.

Contracts

Sydney Opera House is required to keep a register of government contracts have or are likely to have a value of $150,000 or more. Details about relevant Sydney Opera House government contracts are available on the NSW eTendering website.

Sydney Opera House Right to Information Officer

Please contact our Right to Information Officer if you have any questions or are seeking further information.

Telephone: 02 9250 7111
Email: GIPA@sydneyoperahouse.com
Address: Sydney Opera House
GPO Box 4274
Sydney NSW 2001